

August 14, 2019

Planning for Tiffin Developmental Center's Halloween Parade is underway. The 53<sup>rd</sup> Annual Halloween Parade will be held on **Sunday, October 20, 2019 at 2:00 PM**. Your participation will help guarantee this to be a successful and memorable event. The parade travels on TDC streets as well as the city streets adjacent to our facility.

**For the information of individuals or groups planning to enter a float to be judged, on the reverse side of this letter you will find the criteria that will be used by our judges.** There is no particular theme for the parade. The Tiffin Center floats are in a separate category from the community floats. The top five floats in each category will be awarded plaques with an accompanying ribbon. If you do not have a name/theme for your float and/or whether or not it has sound at the time you send us your entry, we ask that you please call our office as soon as you have this information.

Tiffin Developmental Center maintains the right to not allow several groups to walk together as one large group. Also, the parade length is 1-1/2 miles, therefore, if you have small children, you may want to consider having them ride in the parade rather than walking. In the past, we have had participants who do not know where they need to be when they arrive to participate in our parade. We can assist them to find their place/group if they tell us their leader's name and/or troop number. Please be sure they know this information if they are not coming with you as a group.

Please complete the registration form below and return it to us no later than **October 10, 2019**. If your entry is a float, please indicate if you would like to have it judged. **If you are uncertain on having your float judged at the time you submit your entry, we ask you call by October 7<sup>th</sup> informing us of your decision.** If you do not mark whether you want your entry to be judged and do not contact us, we will assume you do not want it judged.

We ask all participants provide a brief description of their entry, including the number of people or units involved, whether they will be walking or riding, have sound equipment, etc., to ensure adequate space and placement of the entry in the formation area. If your entry includes a King/Queen Court, please provide us with the names of the members of the Court riding on your float. If your entry is a scout troop, please denote your troop number. **NO POLITICAL THEMES MAY BE USED OR DISPLAYED. THIS INCLUDES NO DISTRIBUTING OF POLITICAL PAMPHLETS ASKING FOR VOTES.**

A self-addressed envelope is enclosed for your convenience. After you register, we will send additional information as the parade date approaches. Your prompt reply is greatly appreciated.

Sincerely,

*Candy Messmer*

Candy Messmer  
Halloween Parade Coordinator

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**REGISTRATION FORM**

I/We will be happy to participate in your 2019 Halloween Parade on Sunday, October 20, 2019.

NAME: \_\_\_\_\_ TELEPHONE NO.: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SOUND:  Yes  No JUDGE WITH FLOATS:  Yes  No SIZE OF ENTRY: \_\_\_\_\_

GROUP WILL BE:  Walking Only (No Vehicles)  Riding VEHICLE WILL LEAD OR FOLLOW: \_\_\_\_\_

FLOAT NAME: \_\_\_\_\_ THEME NAME: \_\_\_\_\_

VEHICLES (E.G., TRUCK, WAGON, ETC.): \_\_\_\_\_

ADDITIONAL INFORMATION: \_\_\_\_\_

**KAREN D. KECKLER, SUPERINTENDENT**